RESOLUTION 18 -78

WHEREAS, is it necessary for department heads to get prior approve before destroying County property, records and documents,

WHEREAS, department heads must first apply to the State of Illinois first and properly receive approval of destroying certain records and documents; and

BE IT RESOLVED, that the Ford County Assessor's Office successfully sought approval from the State of Illinois on June 17, 2018 to properly destroy certain records and documents; and

THEREFORE BE IT NOW RESOLVED, that the Ford County Assessor's Office sought approval from the Ford County Finance Committee and the Ford County Board.

September 10, 2018

Randy Berger, Chairman

Attest: Amy Frederick

County Clerk & Recorder